

**RICHMOND ART CENTER  
MINUTES OF BOARD OF DIRECTORS MEETING ~ June 16, 2016**

Location: City of Richmond Conference room, 450 Civic Center, Richmond, CA  
Time called to order: 5:52 p.m.

Members Present: Danny Aarons, Anna Blackman, Susan Brand, Inez Brooks-Myers, Donna Brorby, Alisha Fowler (left at 7:20), Sue Hartman, Matt Jacobson, Bernadette Jones, Juliann Martinez, Connie Tritt, James Wheeler, Susan Wittenberg

Members Absent: Edric Kwan, Ellengale Oakley

Staff Present: Ric Ambrose

Others Present: Ralph McCaskey, Shelly Cournoyer, Toby Risman, Christine Finch, Holly Carter, Kiki Rostad, Ruth Block, Alexander David Peter

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Handouts distributed at or emailed prior to the meeting:

- 1) Board Meeting Agenda for June 16, 2016
  - 2) Minutes of Board of Directors Meetings, May 19, 2016
  - 3) Executive Director's Report, June 2016 (attached)
  - 4) Financial Reports for the 11 months ended May 31, 2016
  - 5) Proposed Budget FYE 6/30/17
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**1. Announcements/Introductions.** Board members are reminded to send volunteer hours to Inez ASAP. The form can be found in the Board Handbook.

Several teaching artists and students were present for the meeting. Everyone present introduced him/herself. It was clarified that the meeting would proceed according to the prepared agenda and that the teaching artists and students had come to learn about the board by observing the meeting. The names of those who signed in on a sheet that was circulated are listed above.

**2. Approval of minutes.** The board president asked whether there were corrections to the minutes for the May 19, 2016 board meeting. Inez Brooks-Myers requested a special note be added to the meeting minutes to clarify that Anna Blackman took the minutes in the absence of Connie Tritt, the Secretary. With this addition to the May meeting minutes, they were approved.

**3. Finance report.** Treasurer, Connie Tritt presented the financial statements for the 11 months ended May 31, 2016. She and Ric then presented the proposed budget for the fiscal year ending June 30, 2016. After a detailed review of the income and

expenses, Connie asked the Board if they were ready to vote on the acceptance the budget. Susan Wittenberg made the following:

**Motion:**

*“That the proposed budget for the year ending June 30, 2017 be accepted as presented.”*

The motion was seconded and it passed unanimously.

**4. Executive Director’s Report.** Ric reported on several items:

- 1) Resignation of Rebeca Garcia-Gonzales
- 2) Plans to improve communications and integrate the teaching artists in to the Center’s workforce.
- 3) Recent funding successes
- 4) Closing gallery hours on Sundays.
- 5) Program news including summer classes and activities
- 6) Summer exhibits

**5. Nominating Committee.** Connie Tritt announced the proposed slate of officers to the Board:

- President – Inez Brooks-Myers
- Vice-President – James Wheeler
- Secretary – Anna Blackman

Danny Aarons made the following:

**Motion:** *“That the above-listed slate of officers be approved.”*

The motion was seconded and it passed unanimously.

**6. New Business.**

The board gave the visitors to the meeting an opportunity to address it. They raised concerns that have been the subject of discussion at other meetings about teaching artists’ position at the Art Center. It was suggested that students and teaching artists should be represented on the board. Ric said again what he said in his report- that administrative staff have been working and will continue to work with teaching artists to address those concerns and to better integrate teaching artists into the staff so that they are able to have their interests fully considered when decisions affecting them are made. Board members explained that the board does not intervene into operational matters. There was no time for a full discussion of what the board does and does not do, and the board said that it would arrange for a meeting outside of regular board meeting times to provide more information and answer questions.

**7. Adjournment:** The meeting was adjourned at 7:50 p.m. Donna Brorby volunteered to bring snacks for the July 21, 2016 Board meeting.

**Upcoming dates:**

- Sat June 18 12-2 pm, Terry St. John presentation
- Sat June 25 12-2 pm, Spotlight Artists talk
- Thursday, July 21 5:30 pm, Board Meeting, Richmond City Offices Conference room
- August 18, 2016 (Thursday) Board of Directors meeting, Richmond Room, 5:45 pm
- September 10, 2016 (Saturday) opening of exhibition "Making Our Mark"  
3:30 – 5:00 pm, VIP reception  
5:00 – 7:00 pm, General reception
- September 15, 2016 (Thursday) Board of Directors meeting, Richmond Room, 5:45 pm
- September 23, 2016 (Friday) "Back to School" (Education Department reception for Art Center adult students and teaching artists) 5:30 - 9:00 pm
- **October 1, 2016 (Saturday) 80<sup>th</sup> Anniversary Gala, reception 5:30 pm, dinner 6:30 pm**

Board Meetings, 3<sup>rd</sup> Thursday, Executive Committee meetings 2<sup>nd</sup> Thurs, every month