

RICHMOND ART CENTER
MINUTES OF BOARD OF DIRECTORS MEETING ~ February 20, 2020

Location: City of Richmond Conference room, 450 Civic Center, Richmond, CA
Called to order: 5:55 p.m. by Sarah Antonich

Members Present: Donna Brorby, Marguerite Thompson Browne, Patricia Guthrie,
Jocelyn Robinson, Danny Aarons, Sarah Antonich, Owen Serra
Carlos Privat, James Wheeler

Members Absent: Roshni Kavate, Phil Linhares, Stephen Nomura

Staff Present: Michelle Seville, Catherine Millar

Pat greeted everyone and reminded Board members to enter their volunteer hours.

1. Approval of minutes

Jocelyn made a MOTION for approval by the full board, SECOND by Donna. There were no opposed and two abstentions (because these members had not been present at the previous Board meeting). The motion PASSED 7/0/2. Minutes of the November 2019 meeting were approved with changes.

2. Reports and Announcements

Interim Executive Director's Report

Michelle Seville presented her report. She had recently spoke with the Richmond City Manager and was thinking about organizing an event for the City Manager at the Richmond Art Center. She added that staff had requested that they join the National Guild for the Arts. The Board and Michelle discussed and Michelle said that she would gather additional information and return to the board with pricing and information on events.

3. Treasurer's Report

Jocelyn reviewed organizational financials. She noted that membership has declined, but are also usually a low source of income for the organization. She said that the finance committee had discussed the financial impact of postponing Party Richmond from the Spring to the Fall so that a new Executive Director would be in place and have time to plan.

4. Nominating committee

James said that the committee had met in February and was identifying skillsets that would be important for a new board member, including human resources experience. The committee has been interviewing prospective members and would be in touch with updates.

5. Development and Communications

Catherine expressed that the RAC had been a finalist for a grant from the Ken Birdwell Foundation. She proposed that April's Party Richmond be moved until later in the year, possibly the fall. In that case the RAC would have had its new Executive Director hired for at least a couple months and it would allow the Executive Director to have input in planning of the annual event. Catherine added that Development had discussed possibly holding an art auction in the spring with Party Richmond. There was also discussion of hiring a grant writer and assessing programs.

6. Exhibition Committee

Marguerite provided a recap of the successful exhibition of the Art of the African Diaspora. Events from the exhibition were well attended with people standing shoulder to shoulder. Phil and Marguerite had visited the studio of renowned Bay Area artist Dewey Crumpler and were in conversations with him about potentially being in a show in the spring.

New Business

James made a MOTION to approve an update to the Mechanics bank account procedures required by the bank. Marguerite provided a SECOND to the motion. There were no opposed and or abstentions. The motion PASSED 8/0/0. Phil Linares was not present for the vote as he had to leave the Board of Directors meeting early.

The meeting was adjourned at 8:09 PM.