

**RICHMOND ART CENTER  
MINUTES OF BOARD OF DIRECTORS MEETING ~ May 21, 2020**

Location: Virtual zoom call

Members Present: Donna Brorby, Marguerite Thompson Browne, Patricia Guthrie, Jocelyn Robinson, Danny Aarons, Sarah Antonich, Owen Serra, Carlos Privat, Stephen Nomura

Members Absent: Roshni Kavate, Phil Linhares, James Wheeler  
Staff Present: Michele Seville, Catherine Millar

---

---

Pat greeted everyone and called the meeting at 5:50.

**1. Approval of minutes**

Jocelyn made a MOTION for approval by the full board, SECOND by Marguerite. There were no opposed and no abstentions (because the member had not been present at the previous Board meeting). The motion PASSED 9/0. Minutes of the April 2020 meeting were approved without changes.

**2. Treasurer's Report**

Jocelyn reviewed organizational financials. Jocelyn announced that the Richmond Art Center had received a Payroll Protection Program loan of \$233k. She explained that because the art center had been closed down without studio arts, the RAC would send some of the funds back, approximately \$40-60k. The RAC's bank, Mechanics, suggested the RAC take this approach. She added when the new Executive Director is in place, discussions will begin to develop a budget for the next fiscal year. Board members discussed differing options for keeping staff employed and working with the insurance carrier to find ways to keep staff insured.

**3. Reports and Announcements**

Interim Executive Director's Report

Michele Seville presented her report, which included strategies to move resources online. Michele said that the City of Richmond is drafting its budget and looking to take funds from Chevron to fund Richmond arts groups. She emphasized that this is the time for Board members to reach out to City of Richmond Council members in support of the RAC. She added that Amy Spencer has been doing a fantastic job updating the RAC website and the organization is also supporting more students in the school district.

**4. Development and Communications**

Catherine sent out a report with updated funding commitments and strategy. She asked that a membership meeting be scheduled. Catherine encouraged Board members to give to the Richmond Art Center Renewal Fund that she had recently launched, highlighting the critical importance to have 100% Board participation in the campaign.

## **5. Executive Session**

The Board entered executive session at 6:53 PM.

The meeting was adjourned at 7:56 PM.