

## Board of Directors Member Agreement

I, \_\_\_\_\_ understand that as a member of the Board of Directors of the Richmond Art Center, I have a legal and ethical responsibility to act as a responsible and prudent steward in managing its funds and directing its strategy and policies to support its mission and vision. I believe in the mission and the vision of the organization, and I will do everything I can to ensure that the organization does the best work possible in pursuit of its goals. I will:

1. Maintain active membership in the organization, as required by the bylaws.
2. Explain the Art Center's work and value to the community, acting as its ambassador; bring friends and colleagues to the Art Center (when the COVID-19 closure is over); ask others to join as members, sponsors or volunteers and convey community feedback to appropriate Board leadership.
3. Give at least 10 hours a month to the Art Center, preparing for and attending Board meetings, working on at least one committee, working at special events and otherwise providing my expertise to the Art Center on a pro bono basis. Make every effort to attend public fundraisers and other events and encourage my friends and acquaintances to attend. Arrange with the Executive Director to spend quality time together at the Art Center at least once a year.
4. Make a financial contribution that is generous in the context of my financial resources and the demands on them. The suggested minimum donation is \$500 or more in cash or securities.
5. Participate in raising funds for the Art Center in any and all ways that I can including by (a) soliciting my business associates, friends and neighbors to contribute through donations, memberships, sponsorships and/or gifts of needed goods and services and (b) contributing leads, contacts, connections and ideas to further the development and fundraising efforts.
6. Act in the best interests of the Art Center, keep confidential information confidential and excuse myself from discussions when I have a conflict of interest.

7. Read the by-laws and abide by them and stay current and informed about the Art Center's finances and activities by reviewing documents, asking questions and requesting information, participating in and taking responsibility for making decisions on the annual budget, the 990, issues, policies, and other Board matters.
8. Attend special trainings, annual planning sessions, and other special events as requested by the Executive Director or Board President (occasionally on weekends) and share information or materials gathered.
9. Develop leadership for the Art Center by identifying and recruiting potential board members and committee members, in concert with the nominating committee. Help the nominating committee identify candidates to replace me on the board before I leave it. Engage in self-evaluation, Board evaluation and E.D. evaluation.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_