

RICHMOND ART CENTER, Minutes
BOARD OF DIRECTORS MEETING
March 15, 2018

Location: City of Richmond Conference Room, 450 Civic Center, Richmond, CA
Called to order 5:45 PM

Members Present: Danny Aarons, Sarah Antonich, Susan Brand, Inez Brooks-Myers, Donna Brorby, Marguerite Thompson Browne, Juliann Martinez, Stephen Nomura, Sabina Li Pan, James Wheeler

Members Absent: Phil Linhares, Karen McKeown, Hertha Sweet Wong.

Staff Present: Ric Ambrose, Executive Director; Catherine Millar, Development Director

=====

Handouts distributed by email prior or at meeting:

1. Board meeting agenda
2. Executive Director's report
3. Financial reports (3)
4. Minutes of February 15, 2018 meeting

=====

1. Announcements
Board members should send their volunteer hours to Jeremy.
2. Approval of Minutes
Minutes of the February, 2018 meeting stood as distributed and were Approved
3. Treasurer's Financial Report – Sabina Pan
Sabina presented financials for RAC: Profit & Loss Budget Performance, Balance Sheet Prev. Month Comparison, and Temporarily Restricted Funds Temporarily Restricted Funds Tracking (FY 2017/2018). Sabina believes we shall finish FY18 meeting our budget.

There was discussion about increasing credit card fees. We also discussed alternatives to using credit cards for accepting funds.

4. Executive Director's Report – Ric Ambrose
 - a. Administration Tasks
Silk screens have been acquired. The Resource Room will be repurposed. New courtyard furniture and three computers have been purchased and the Metal Studio, reorganized.

b. Staff

Ric did a presentation to the Rotary Clubs of Pinole and Richmond.

Ric, Julie Spartenburg, Catherine Millar, and Sarah Antonich participated in the Volunteer Board Match in San Francisco.

- c. Rachel Schaffran, AIC Director, served on the after-school grants panel for the California Arts Council in Sacramento.

Chandna Agarwal has been hired as the new part-time AIC Coordinator.

Amy Spencer has been hired as Exhibition Director and will start in mid-April. Ric believes she will emphasize showcasing new and emerging artists in the bay area.

d. Fundraiser

The list for the live auction at the fundraiser has been finalized. More sponsors are being sought. City Manager, Bill Lindsay, who is retiring July 1; will also be honored with a “Guillermo Award” patterned on the golden trout artwork in the courtyard.

e. Foundation Applications

Submitting applications to ECIA (\$24K) and Crescent Porter Hall Foundation (\$35K) for teen art programs. Ric believes our teen program is our weakest area and wants to expand teenager-oriented art activities.

Applying for Zellerbach grant to support a performance and catalog for the fall exhibition (“Border Art”).

Phil Linhares will be the juror for the Small Works Juried Exhibition in the Community Gallery this summer.

f. Endowment

The Endowment Fund Trustees (Inez, Sabina, Virginia Rigney, John Toki, and Eddie Downer) will meet Saturday, March 17th. They last met in September, 2012.

5. President’s Report—Inez Brooks-Myers

Inez announced that Karen McKeon has resigned as a board member. Stephen Nomura was voted with unanimity to fill in as Secretary until 6/18

6. Committee Reports

- a. Development – Catherine

a. (continued)

As of March 3, 2018 \$151,800 has been raised meeting the \$150,000 budget goal for restricted and unrestricted individual gifts.

Sam Mazza Foundation grant applied for (\$15K).

\$17K received for Richmond pARTy sponsorship (\$15K goal).

pARTy planning going well. Four (ceramic) awards are being made.

b. Exhibitions – Marguerite

Due to the cancellation of the Barnett family exhibition, the existing photography show is extended and reconstituted.

The “Art of Living Black” annual show will not continue next year.

Marguerite feels we need to mount a show sensitive to the community.

“Border Art” exhibit is being curated by Michael Dear and Ron Rael and will open in September, 2018. Michael is seeking sponsorships.

c. Marketing – Susan

Julie Spartenburg reported at the Marketing meeting that RAC social media is increasing. Summer programs are up-and-running and ahead of schedule. Online survey is in progress. Postcards for studio workshops and summer camp are out. Increase in membership is desired. Susan is pursuing her Pixar contact. Ric has filled out a Pixar application to get Pixar involved with the RAC.

d. Nominating – Sarah

The committee met in March. Sarah attended the Board Match meeting in San Francisco where she became acquainted with six potential candidates, mostly young women looking for an art organizations to support. Sarah encouraged the board to recommend board nominations.

7. Old Business--None

8. New Business

Donna is bringing snacks.

It was moved to adjourn and seconded. Unanimous.

Meeting adjourned at 7:15.

Upcoming Dates:

March 24 (Saturday) 1-4 PM, Volunteer Appreciation Event

March 24, 4-6 PM Opening for Spring exhibition

April 14 (Saturday) 5:30-9:30 PM pARTy Richmond, RAC fundraiser

April 17 (Tuesday) 5-7 PM Reception for WCCUD Student Show

April 19 (Thursday) 5:45 PM Board Meeting

Submitted by Stephen Nomura, March 16, 2018

Board of Directors Meeting Minutes, March 15, 2018 page 3