

RICHMOND ART CENTER MINUTES OF BOARD OF DIRECTORS MEETING ~

August 15, 2019

Location: 450, Civic Center Plaza, Richmond Room. Time called to order: 5:55 p.m.

Members present: Danny Aarons, Roshni Kavate, Phil Linhares, Sarah Antonich, James Wheeler, Jocelyn Robinson, Carlos Privat, Marguerite T. Brown, Owen Serra. Members Absent: Patricia Guthrie, Stephen Nomura. Staff present: Richard Ambrose, Catherine Millar

1. Announcements/Introductions:

Submit time sheets monthly to Jeremy Millsap through:

<https://docs.google.com/forms/d/e/1FAIpQLSeldpmWkeIrnDA2UMy5Bj05jsTf4TYDSIYMS9yF0zgVt6KiLw/viewform>. This includes all RAC related events, openings, committee meetings and board meetings.

2. Minutes from July meeting approved with amendments.

3. **Treasurer's Report:** An audit was conducted and there is a \$3K increase in unemployment costs. The art center is disputing this discrepancy. Jocelyn will try to attend the meeting with the finance director and auditor. Danny inquired about the increase in the Charles Schwab account.

4. **Executive Director** Ric Ambrose presented his report, 4 grants from California Arts Commission received at full amount. \$17000 raised in sponsorship for motorcycle exhibit. Sarah Hernandez hired as front desk manager. Anna Speaker resigned as Studio Director. Ilene Conde to serve as interim Director. Merging Director's positions for Studio program and AIC program is being considered due to overlap between the two programs.

5. Vice President Sara Antonich presented the **President's report**, committee reports requested to provide written notes prior to meeting date. HR committee duties will be performed by the Executive committee in the interim. Members needed for Education committee.

6. Committee Reports:

Catherine Millar provided **Development Committee** update, Annual fund will start this fall, letter to all donors will go out in October. 9000 emails will be sent out for contributions. Artist Studio visits are being planned for donor events.

James Wheeler of **Nominating Committee** will present a potential new member in the upcoming months for consideration.

Marguerite T. Brown of **Exhibition Committee** shared updates on Motorcycle exhibit and Stephen Namura's upcoming exhibit.

7. **Old Business:** Annual Board documents were signed and new updated Board Manuals were distributed to the members.

8. New Business:

i) Motion to approve Banking Signatories and Premium Plan Resolutions passed unanimously. Motion moved by Danny Aarons, seconded by Phil Linhares.

ii) Matt Jacobson (5years) , Byron Brown (3 years) and Robert Conley (1year) presented to serve on the RAC Endowment Fund, motion raised by James Wheeler to approve past Board Members to serve on Fund, seconded by Owen Serra. Motion passed unanimously.

iii) Danny Aarons shared RAC to reconsider commission on sales from artists exhibitions possibly to 10%, will be discussed at next exhibition committee meeting.

Carlos Privat to provide snacks at next meeting,

9. Public Meeting adjourned at 7:20 pm