

RICHMOND ART CENTER
MINUTES OF BOARD OF DIRECTORS MEETING ~ May 20, 2021

Location: (Virtual) Electronic Conference (Zoom)

Members Present: Sarah Antonich, Donna Brorby, Marguerite Thompson Brown, Patricia Guthrie, Stephen Nomura, Carlos Privat, Jocelyn Robinson, Catherine Waller

Member Absent: Danny Aarons, Philip Linhares, James Wheeler

Staff Present: Jose Rivera

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Call the meeting to order, 5:50

Patricia

1. Approval of minutes

Pat moved to approve the February and March 2021 minutes and they were approved unanimously.

2. Treasurer's Report

Jocelyn reviewed the Balance Sheet and P&L as of the end of April, which she provided to the board before the meeting. The Art Center continues to be in good financial shape, with no major changes in the past month. José has successfully led the Art Center through this harrowing COVID-19 year. showing strong performance including \$31k in grant.

3. Executive Director's Report

Jose provided a summary of the report he provided to the board before the meeting. He mentioned that the 990 had been submitted after being reviewed by the Finance Committee and that the total PPP loan of \$224K was forgiven. He is considering a gentle appeal for donations as the end of the fiscal year approaches. The appeal could also help support plans to boost the Barrett entrance with a remodel to make it more inviting.

4. Nominating Committee

Having circulated brief bios of the candidates prior to the meeting, Donna reported that the Nominations Committee recommended a slate of 8 candidates to run for seats on the board of directors, which will be comprised of 13 directors in FY 2021-22. The candidates include Owen, Catherine, and Jocelyn who will running for reelection to second terms. Donna reported that the 5 new candidates had been interviewed by the committee and were unanimously recommended by the committee. Donna made a motion that the board approve slate of 8 candidates to fill 8 positions on a 13-member board and Carlos seconded the motion. All voted in favor.

5. New Business

Board members discussed how to hold the annual members meeting and board election. Usually the meeting and election are held in June. One idea was to put it off until September when maybe the Art Center could be open post-COVID, but it was decided that we needed to have the election before the end of the fiscal year. Another idea was to have a virtual meeting. José and Pat thought the best idea was just to have a ballot and have members vote for board members and for or against the by-laws amendments. The ballot would be sent to members eligible to vote by email for members for whom we have email addresses and by mail to the others. Pat made a motion to do this, Carlos seconded the motion and it passed unanimously.

6. Executive Session

No action was taken during Executive Session, so there are no separate minutes for the session. The session concerned the ED evaluation process.

7. Adjournment at 7:30 PM