

COVID-19 Agreement & Acknowledgment 8/13/2021

The Richmond Art Center (RAC) is committed to providing a safe learning environment and as demonstrated throughout the COVID-19 pandemic, we will continue to prioritize protecting the health and safety of our staff, students, and the community we serve. This agreement and acknowledgment confirms the signing individual has read our COVID-19 Prevention Plan (richmondartcenter.org/about/covid/), reviewed the COVID-19 Training and agrees to follow all safety protocols and expectations that The Richmond Art Center Implements in compliance with federal, state, and local regulations.

By signing below, I agree and acknowledge that:

- a. I have read The Richmond Art Center's CPP and understand that I will be held accountable to follow the expectations outlined. If I have any questions, I will follow up with RAC management.
- b. I understand what COVID-19 is, how it spreads, how to prevent it from spreading (which includes the recommendation for getting vaccinated) and who is most vulnerable to severe illness.
- c. I agree to conduct regular self-screening at home, including temperature and/or symptom checks, using CDC guidelines. I also agree NOT to perform any class activities outside of my home if I'm experiencing any COVID-19 symptoms. This includes, but is not limited to, entering The Richmond Art Center building: any classrooms, offices, physically interacting with The Richmond Art Center staff, students, or families, or performing any RAC business in the community.
- d. I agree to notify the RAC Administration immediately if I am experiencing any COVID-19 symptoms and/or if I have a positive COVID-19 test. I'm aware the RAC may be obligated to report my positive test to the local health department and/or our COVID Compliance Administrator. I will cooperate with answering The Richmond Art Center's questions as quickly as possible in order to provide health authorities the relevant information needed to investigate and follow up with me and others as required.
- e. After a COVID-19 diagnosis, I agree to NOT return to The Richmond Art Center premises only after I have been cleared by my doctor after 10 days have passed since my symptoms appeared, and my symptoms have resolved, and I have not had a fever for at least 24 hours without using any fever reducing medicine. If I do not have symptoms, I will return only after 10 days have passed since my first positive COVID-19 test and have been cleared by my doctor.
- f. If I have a possible exposure to COVID-19, I understand that The Richmond Art Center may require me to quarantine for 14 days, and I will discuss the details with RAC management to determine a plan of action.

g. I will seek medical attention if I experience any emergency COVID-19 symptoms. h. I will utilize frequent handwashing to prevent the spread of COVID-19 and, if soap and water is not available, I will use a hand sanitizer with 60% alcohol.

i. I understand and will abide by that physical distancing requirement as this is still considered an effective control measure in preventing the spread of COVID-19 particularly when combined with other actions (such as wearing masks and handwashing).

j. I agree to adhere to the RAC's face covering requirements. Specifically, I understand The Richmond Art Center is requiring all staff to wear masks regardless of vaccination status when they are with others (both indoors and outdoors). I understand if I have a condition where face covering requirements are a hardship to my health, I have the option and am invited to take online courses to better serve my needs of comfort and safety.

k. I will follow all the safety protocols that The Richmond Art Center Implements as part of its COVID-19 response and in support of meeting the expectations outlined above. I understand that I will be subject to disciplinary action, up to removal from the premises with no refund if I do not adhere to all The Richmond Art Center policies, procedures, and expectations related to COVID-19. Violations will be treated seriously, as a matter of safety. Willful violations of this agreement will not be tolerated in any capacity.

Please sign your name below.

