

Position: Teaching Artist, Youth Programs
Classification: Casual Employee, Non-exempt
Schedule: 3-15 hrs Monday - Thursday & Saturday
Pay Rate: \$35 hourly, No benefits
Supervisor: Education Manager

About Richmond Art Center

Richmond Art Center (RAC) is a 501(c)(3) nonprofit arts organization founded in 1936 by artist/educator Hazel Salmi. RAC moved into its current 25,000 sq. ft. facility as part of the City of Richmond's Civic Center Plaza in 1951. RAC's purpose is to provide a pathway for lifelong arts learning for people of all ages. While drawing visitors, artists and students from throughout the greater Bay Area, Richmond is the community we seek to serve. Our programs encompass art classes, exhibitions and events at our facility, as well as off-site activities that bring free, high-quality art making experiences to folks with limited access to arts education.

About the Arts Education Program

Our arts education programs offer art classes to adults, youth, kids and families; on-site in our seven studios, and off-site in local schools and community spaces. This includes serving Richmond Youth through a variety of programs and partnerships.

Youth Serving Programs we offer:

- **After School Program**— An 8-12 week program focused around a short-term project or curriculum goal outside the classroom after the school day.
- **Residency Program**— An 8-12 week program focused on in depth thematic or media exploration as a component of a school-wide project or curriculum goal.
- **Day Program** —An 8-12 week program focused around a short-term project or curriculum goal inside the classroom during the school day.
- **Art Tours Program**- A 3hr field trip experience focused on developing youth engagement with artists, artwork and communities represented in RAC's exhibition galleries.
- **Summer Camp**- A 6 week in depth program, ages 6-12, focused on the enrichment of youth artmaking experiences and exposures.
- **Artist Exchange**-A 2-4 week summer intensive facilitated by a Youth Mentorship focused Teaching Artists for youth 12-17 as an in depth exploration of the artists process, media exploration and experience.
- **Portfolio Development**-A 4-6 week mentorship program for youth 14-24 interested in developing their practice or preparing to apply to arts education programs as youth artists.
- **Teaching Art - Professional Development Program**- A 1-3 Day program intensive for youth serving educators to integrate and expand art within their curriculum.

Description

Richmond Art Center's (RAC) Youth Teaching Artists (YTA) directly report to the Education Manager and support select Youth Education Programs - Online, On-site, and Off-site. YTA collaborates with the needs of the Education Dept. to develop curriculum and unique offerings as RAC classes, workshops or programs. The YTA is seen as an extension of RAC and is entrusted with the support and care of our community members as a whole.

Responsibilities are as follow, but are not limited to:

- Develop proposals with the intention to engage youth in unique and enriched visual arts media and techniques
- Collaborate with RAC Education Staff to support RAC Education Dept. Programs, Partnerships and Community stakeholders
- Develop written lesson plans as curriculum outline in alignment with RAC Education Dept. standards, including materials list and AV support needs
- Collect and coordinate materials, resources and supplies for assigned programs
- Create a safe space to lead RAC Education Youth Programs with and for all community members and stakeholders
- Reflect and assess program progress and impact in alignment with RAC Education Dept. standards.

Requirements & Qualifications

The ideal Youth Teaching Artists must demonstrate that they meet the following requirements:

- Demonstrate in-depth knowledge, expertise, and passion for visual arts education and enrichment programs.
- Min 2 years experience teaching or mentoring youth ages 5-24
- Min 1 year experience teaching in-school programs for youth TK to 12th grade
- Must Speak Read and Write fluently in **Spanish or Mandarin**
- Availability during school hours with advance notice and flexibility in scheduling
- Have reliable and consistent means of communication and transportation.
- Submit to a federal-level background check via live scan fingerprinting.
- Ability to routinely lift, push, pull, or carry art supplies, equipment weighing up to 40 lbs. Must also bend, twist, reach, stand, and/or sit for long periods of time.
- Builds in capacity to collaborate, problem-solve, be imaginative, and innovative with other Staff, Teaching Artists, Studio Monitors, Students, Volunteers, and visitors to meet program goals and needs.
- Share values with RAC and support community with a safe, inclusive, supportive, and creative environment to learn and grow

Additionally, we ask the ideal Youth Teaching Artist to have the following qualifications and skills:

- Demonstrates that their practice has a community focus or lens centering our vibrant and diverse communities like or of Richmond.
- Demonstrates strong organizational skills and attention to detail, with proven ability to manage multiple tasks and priorities, plan ahead, anticipate and articulate program needs, and be able to work independently while being communicative with RAC staff.
- Is adaptable and flexible to sudden changes in workflow, able to smoothly strike a balance with class management and prioritizing the students' needs.
- Share the desire to grow with RAC youth programs as our partnerships and opportunities grow.

Compensation

We do our best to offer competitive wages for our Teaching

- All Teaching Time for Classes will be paid an hourly rate of \$35 an hour
- Teaching Preparation Time will be paid at 2 hours per class meeting, we may adjust this number up depending on the intensity and frequency of the program
- Any Meetings, Training, or Onboarding time requested by RAC will be paid at \$35/hr.

Perks after one year teaching with RAC include:

- NARM Level membership with RAC
- 1 free RAC class a quarter for you to use or gift
- Table pricing discount for our annual Holiday Arts Festival
- RAC funds Teaching Artist Professional Development

Schedule

Schedule can fluctuate depending on the program needs of the Richmond Art Center and our partners. Programs are typically held Monday through Thursday 10am to 6pm with some Saturdays from 10am-3pm.

To Apply

Interested candidates should send a cover letter and their resume with the subject line "TA Youth Programs Application" to: education@richmondartcenter.org.

Richmond Art Center is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.