

Teaching Artist, Youth Programs, Winter 2025

- Position:** Teaching Artist (III), Youth Programs
Casual Employee, In-Person/On-Site, No Benefits, Non-exempt/Hourly
- Schedule:** 7-12 hrs a week, Must be available at least one afternoon slot between 1pm and 6pm Monday to Thursday, one day slot between 10am-1pm, Thursday & Friday And at one Saturday slot between 10am-2pm
- Pay Rate:** \$35 Hourly Rate, Applies to all work including teaching time, prep-time and curriculum development

About the Richmond Art Center (RAC)

The Richmond Art Center (RAC), a nonprofit organization since 1936, fosters creativity and community through art. We offer classes, exhibitions, and events at our facility, along with free off-site programs for WCCUSD schools, community centers, and the Richmond Public Library. Learn more at richmondartcenter.org/about.

About the Education Department

RAC provides art classes for adults, youth, and families in seven on-site studios, as well as through partnerships with schools and community spaces like RYSE Youth Center, EBCPA, and NIAD. Guided by Community Agreements, we strive to create a welcoming, safe, and supportive environment. Learn more at richmondartcenter.org/education.

Position Summary

The Youth Teaching Artist (YTA) is responsible for engaging youth in dynamic and inclusive visual arts programs while supporting RAC's mission and standards. Youth Education Programs are held online, on-site, and off-site. Teaching Artists collaborate with the Education Department to create engaging curriculum and offerings for classes, workshops, and programs. Representing RAC, they support and inspire community members by leading dynamic visual arts programs that foster creativity, empower exploration, and reflect Richmond's vibrant, culturally diverse communities.

After School Programs

A 6-8 week visual arts program for K-6th grade, held off-site in elementary schools. Sessions run 2-3 times a day, 1-2 days a week, with 10-20 students per session. Lessons are 45 minutes long.

Art Tours Program

A field trip experience at RAC focused on engaging youth with exhibitions, artists, and artwork. Program runs during exhibitions on Thursdays and Fridays, with 15-20 students per group. Includes a 45-60 minute gallery discussion, a 30-minute studio tour or break, and a 45-60 minute art activity.

Summer Camps

A 6-week program for ages 5-12, offering in-depth artmaking experiences and enrichment.

Responsibilities and Qualifications

- Develop proposals, lesson plans, and curriculum to engage youth (ages 5-24) in unique and enriched visual arts techniques.
- Collect and prepare materials, resources, and supplies for programs.
- Lead safe, inclusive, and supportive programs for diverse communities, fostering a creative environment for learning and growth.
- Reflect on and assess program progress to ensure alignment with RAC Education Dept. standards.

Education and Experience

- High school diploma required; Bachelor's in Studio Art or related field preferred.
- Two years of relevant work experience or equivalent education/experience teaching or mentoring youth (ages 5-24); in-school program experience for TK-12th grade is preferred.
- Adaptable and flexible, capable of balancing class management with prioritizing students' needs.
- Proven ability to collaborate, problem-solve, and innovate with staff, students, and community members.
- Passion for community-focused artistic practices, particularly in diverse communities like or of Richmond.

Skills & Abilities

Technical:

- Proficient with Microsoft Office, Google Workspace, and Zoom
- Knowledge of A/V equipment and Adobe Creative Suite is a plus

Soft Skills:

- Spanish or Mandarin proficiency preferred
- Strong communication, organizational, and independent work skills
- Collaborative approach to teamwork and conflict resolution
- Valid California driver's license and reliable vehicle required

Physical Demands and Work Environment

Physical Requirements:

- Regularly sit or stand for extended periods, communicate, and use equipment.
- Lift up to 50 pounds.

Work Environment:

- Moderate office noise; higher levels in studios or community spaces, manageable with PPE.
- Must be comfortable working in varied environments (office spaces, public facing front desk spaces and active studio spaces)

To Apply

Richmond residents are encouraged to apply! Send your cover letter and resume to education@richmondartcenter.org with "Teaching Artist (III) Youth Programs" in the subject line.

- **Cover Letter:** Describe how you meet the qualifications for this role.
- **Resume:** Highlight your experience and qualifications.

Notice: If hired, three we require (3) professional references and require a federal level fingerprinting background check. All positions are subject to a six-month probationary period. Must pass a federal background check via Live Scan fingerprinting and submit an up-to-date Tuberculosis Test (required by WCCUSD).

Richmond Art Center is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.